St. Albert Public Library

Minutes

ST. ALBERT PUBLIC LIBRARY BOARD MEETING

7 pm, Wednesday June 17, 2026

St. Albert Public Library Main Branch

ATTENDANCE:

Board:	Meagan Dechaine Jennifer Freitas Darrell Manning Jamie Tereposky
Regrets:	Jason Perry Sherry Love Angela Benowski
Staff:	Laura Winton, CEO
Recording Secretary:	Rhonda Kozuska, HR and Finance Manager

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1. **CALL TO ORDER**
   J. Freitas called the meeting to order at 7:04 pm.

2. **LAND ACKNOWLEDGEMENT**
   J. Tereposky read the land acknowledgement.

3. **APPROVAL OF AGENDA**
   Motion 26-28 THAT the agenda be adopted as presented.
   Moved by D. Manning
   CARRIED

4. **APPROVAL OF MINUTES**

Motion 26-29 THAT the amended minutes of the regular board meeting held May 20, 2026 be approved.
Moved by J. Tereposky
CARRIED

5. ITEMS FOR DECISION

5.1. 2027 Operating Budget
5.2. 2026 Capital Funding Requests and 2027 Capital Budget
5.3. 2027 Non-Cash Budget

Motion 26-30 THAT the Board approves the 2027 Operating Budget as presented in the amount of $5,820,600 and authorizes submission of the budget to the City of St. Albert as part of the 2027 municipal budget process.

Moved by M. Dechaine
Seconded by J. Tereposky
CARRIED

Motion 26-31 THAT the Board approve 2026 capital expenditures in the amount of $65,000 funded from the Facility Refurbishment Reserve, including:

- $45,000 for replacement of the server room air conditioning unit; and
- $20,000 for Phase 1 network infrastructure upgrades.

Moved by D. Manning
Seconded by M. Dechaine
CARRIED

Motion 26-32 THAT the Board approve the 2027 Capital Budget in the amount of $200,000 funded from the Computer Replacement Reserve, including:

- $180,000 for replacement of the Library's sortation unit; and
- $20,000 for technology lifecycle replacement and evergreening initiatives.

Moved by J. Tereposky
Seconded by D. Manning
CARRIED

Motion 26-33 THAT the Board approve the 2027 Non-Cash Budget in the amount of $450,000, consisting of amortization of tangible capital assets.

Moved by M. Dechaine
Seconded by J. Tereposky
CARRIED

6. ITEMS FOR DISCUSSION

6.1. Internal Committee

- J. Freitas will refresh the Board Capabilities and Mindset Matrix over the summer and distribute to the Board for completion.
- The committee met to discuss the CEO's goals for 2026.

6.2. External Committee

- Friends of the Library did not meet in June.
- The board is invited to attend the State of the City luncheon on Sept 16th
- J. Tereposky attending the Coalition of Alberta Public Libraries Town Hall.

6.3. Summer Reading Game

- J. Freitas inquired about the renewal of the McCoy funding grant for SRG. L. Winton reports a verbal commitment to continued funding and will follow-up with an agreement.

7. ITEMS FOR INFORMATION

- The Library will conduct another staff engagement survey in September 2026
- The Board will discuss a date for the 2026 Board retreat in September.

8. ADJOURNMENT

Motion 26-34 Moved that the meeting be adjourned
Moved by J. Tereposky
CARRIED
J. Freitas adjourned the meeting at 7:53pm

Date of next meeting: **September 16th, 2026 7:00 PM**