



St. Albert Public Library Board: Minutes

Minutes of the regular meeting in the Library Training Room

BOARD

Deborah McTaggart-Baird, Co-Chair
Dawn Kawahara, Co-Chair
Meagan Dechaine
Jennifer Freitas (virtual)
Sherry Love
Angela Benowski

REGRETS

Julie Mann-Johnson

STAFF

Peter Bailey, CEO
Cory Stier, Technology and Operations Manager
Mary Ellen Green, Communications and Marketing Specialist (recorder)

1. CALL TO ORDER

The meeting was called to order at 7:02pm by D. McTaggart-Baird

2. LAND ACKNOWLEDGMENT- J. Freitas

3. ADOPTION OF AGENDA

(24-36) D. Kawahara moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(24-37) M. Dechaine moved adoption of the minutes of September 18, 2024

CARRIED UNANIMOUSLY

5. NEW BUSINESS

5.1 Minister's Award for Public Library Excellence.

- P. Bailey summarized the information included in the board package, including press coverage, certificate of recognition and slides of the presentation made to City of St. Albert Council, made by Trustee S. Love and P. Bailey.

6. COMMITTEES

6.1. Internal Committee

- D. McTaggart-Baird noted there were no policies up for review this month.

6.2. External Committee

6.2.1 Friends of the Library report:

- ME Green delivered report in J. Mann-Johnson's absence
 - First Friends Film Friday was a sold-out success (Sept. 27), raising \$1426. Next event set for Friday, January 17, 2025
 - Donation to STARFest (\$2067). There will be further discussions about more donations from the casino account at the November meeting.
 - Three new members joined the Friends

6.2.2. External Committee Report: No motion required

- Advocacy update by S. Love-
 - Presentation about Minister's Award for Library Excellence to City Council.
 - Mayor commented that the Minister announced the award at the Alberta Municipalities conference.
 - S. Love attended the Friends Film event and thought it was excellent.

7. BUSINESS ARISING

7.1. 2025 Library Budget

- Budget presentation to City Council is confirmed for October 24 at 6 pm
- ME Green made a presentation and is working on speaking notes
- D. Kawahara will present, supported by P. Bailey

7.2. Board Recruitment update

- D. McTaggart-Baird thanked trustees for completing the self-assessment matrix.
- Co-chairs will screen and rank the applications, supported by the CEO (ex-officio)

7. CONSENT

- Discussion of the ramifications of the cyberattack on Calgary Public Library. Technology and Operations Manager C. Stier was on hand to answer questions.
- C. Stier will provide an update on cybersecurity for the November meeting.

- Discussion of strategic plan objective on increasing memberships.
- Discussion of policy development. An updated Intellectual Freedom policy will come to the November meeting. Collection Development, Room Booking, Art Display and Programs policies will be worked on after the Intellectual Freedom policy is completed.
- Discussion of barrier-free access and moving to a fine-free model. An update to the barrier-free access plan and a fines & fees report will come to the November meeting.
- D. McTaggart-Baird requested an update on workforce engagement for the November meeting.

8. CORRESPONDENCE

9. ADJOURNMENT

(24-38): A. Benowski moved to adjourn.

CARRIED UNANIMOUSLY

Meeting adjourned at 8:10 PM

Date of next meeting: 7:00 pm Wednesday, November 20 - 2ND Floor Training Room

These minutes are certified true and correct

Board Chair