



St. Albert Public Library Board: Minutes October 22, 2025

Minutes of the regular meeting in the Library Training Room

BOARD

Meagan Dechaine
Jennifer Freitas
Jamie Tereposky
Sherry Love
Darrell Manning
Jason Perry

REGRETS

Angela Benowski

STAFF

Lisa Old, Acting CEO
Stephanie Foremsky – Community Engagement Manager
Mary Ellen Green – Marketing and Communications Specialist
Rhonda Kozuska – HR and Financial Services Manager (recorder)

1. CALL TO ORDER

The meeting was called to order by M. Dechaine at 7:01pm

2. LAND ACKNOWLEDGEMENT (J. Tereposky)

3. ADOPTION OF AGENDA

(25-42) J. Freitas moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(25-43) S. Love moved adoption of the minutes of September 17, 2025

CARRIED UNANIMOUSLY

5. NEW BUSINESS

6. COMMITTEES

6.1 Internal Committee (J. Freitas, S. Love, A. Benowski, D. Manning)

- J. Freitas: Internal Committee did a cursory review of all carver policies
- In agreement that Carver governance works at the moment, don't feel the need to bring in a consultant at this time
- There will be some edits to be brought back to the board for review and approval
- Should the bylaws be adjusted for Co-chairs?
- D. Manning questions some of the external policies outside of the Carver policies. Board would like the full Trustee handbook to get an understanding of all of all Board policies that the Board oversees.
- No action from Board at present
- R. Kozuska to set up shared drive for Board and upload most recent Trustee handbook (2025).

6.2 External Committee (M. Dechaine, J. Tereposky, J. Perry)

- J. Perry gave highlights from the last Friends meeting
- Friends film Fridays – Nov 14th
- Marketing Chair and Treasurer have stepped down from their positions
- H. Dolman will assume Treasurer position
- There may be a new Marketing Chair stepping in
- Bylaw changes in progress
- Donations made to the library: New lecturn/podium and Summer Reading Game support
- Both J. Perry and J. Tereposky attended Tea and Bannock on Friday, was so impressed by attendance
- A couple of City Council Candidates were at Tea and Bannock and is nice to see some new faces on Council who are also library advocates
- Question about partnering Board members with Mayor and councillors
- J. Perry will stay with K. MacKay
- J. Tereposky will take N. Korotash
- Complete list will be distributed to Board next week

7. BUSINESS ARISING

7.1 Minister meeting (with Dale Nally)

- Moved to November 7th; S. Love isn't optimistic that will be kept because they are back in session, would be good to mention the inquiry for higher per capita funding
- L. Old, in conversation with library partners and PLSB are meeting on Oct 27th with the intent to being lobbying the government to increase the per capita funding model
- J. Freitas: What has the Board done in past elections as far as communicate with new council
- ME Green: Has drafted a welcome letter, and orientation package. Looking for input as to when to share that with the new council.
- S. Love asked if we could formally invite a council member to be back on the board

7.2 2026 Budget

- No questions

(25-44) J. Perry moved that the board approves a reduction in the 2026 Library budget by \$96,100. This will reduce the request from the City of St. Albert Operating Grant from \$5,114,800 to \$5018,700.

Seconded S. Love

CARRIED UNANIMOUSLY

- L. Old will be speaking to P. Pearson about how to move forward with our presentation now that the election is over
- Feedback: Board members offered suggestions on editing and reorganizing a few of the slides for the budget presentation to council

8. CONSENT

- S. Love: Commended Lisa on the CEO report
- Congratulations to staff for going to Alexander First nation

9. IN CAMERA

9.1.1 In Camera – Board and Acting CEO

(25-45) D. Manning moved to go in camera

CARRIED UNANIMOUSLY

Board meeting entered in camera at 7:47 pm

(25-46) J. Tereposky moved to go out of in camera
CARRIED UNANIMOUSLY

Board meeting left in camera at 8:29 pm

9.1.2 Board-only in camera

(25-47) S. Love moved to go in camera
CARRIED UNANIMOUSLY

Board meeting entered in camera at 8:30 pm

(25-48) D. Manning moved to go out of in camera
CARRIED UNANIMOUSLY

Board meeting left in camera at 9:00 pm

10. ADJOURNMENT

(25-49) D. Manning moved to adjourn
CARRIED UNANIMOUSLY

Meeting adjourned at 9:00pm

Date of next meeting: 7:00 pm Wednesday, November 19th – 2nd Floor Training Room

These minutes are certified true and correct

Board Co-Chair