



St. Albert Public Library Board: Minutes December 18, 2024

Minutes of the regular meeting in the Library Training Room

BOARD

Deborah McTaggart-Baird, Co-Chair

Dawn Kawahara, Co-Chair

Meagan Dechaine

Jennifer Freitas

Sherry Love

Angela Benowski

Julie Mann-Johnson

GUESTS (2025 Library Board Appointees):

Darrell Manning

Jason Perry

Jamie Tereposky

STAFF

Peter Bailey, CEO

Stephanie Foremsky, Community Engagement Manager

Rhonda Kozuska – HR and Financial Services Manager (recorder)

1. CALL TO ORDER

The meeting was called to order by D McTaggart-Baird 7:00 pm

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(24-47) J. Mann-Johnson moved adoption of the amended agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(24-48) M. Dechaine moved adoption of the minutes of November 20, 2024 – deferred to the January meeting

CARRIED UNANIMOUSLY

5. NEW BUSINESS

5.1 Budget Amendments

Moved to reinvest the income from the Library endowment funds back into the funds.

(24-49) – J. Freitas moved that the Board approves the move of \$2,094 to the Library endowment fund (the Future Fund) held by the St. Albert Community Foundation, the amount of 2023 investment income from the Library endowment funds.

Seconded by A. Benowski

CARRIED UNANIMOUSLY

(24-50) D. Kawahara moved that the Board approves the amended 2025 Library Budget, incorporating additional funds of \$112,000 approved by City Council to extend operating hours of Jensen Lakes Library

Seconded by S. Love

CARRIED UNANIMOUSLY

5.2 Facility Report: Lifecycle project

- P. Bailey summarized the project; we are looking forward to the new lights.
- Q: Do we have direct communication with the project manager in case something comes up? Yes, Cory Stier is the point of contact.
- Q: Communication plan for the disruption? Yes, the work is being divided up while Mary Ellen is away.
- Q: Will programs be affected? Minimally, and communication is being sent on to patrons. The Friends Friday movie on January 17 has to be rearranged, and the City is paying the Arden Theatre for their use of their space for the January movie.

6. COMMITTEES

6.1 Internal Committee

- D. McTaggart-Baird explained the Carver review process to the new board members.

6.2. External Committee

6.2.1 Friends of the Library report

- J. Mann-Johnson summarized the report included in the board package
- A new board member will need to be appointed as rep to the Friends board

6.2.2. Advocacy Report – Minister McIver letter

- D. Kawahara summarized the letter sent to the Minister
- Board asked what precipitated the need to write it. It is to follow up the in-person meeting the mid-sized libraries group had and anticipate upcoming budget consultations.

7. BUSINESS ARISING

7.1 Jensen Lakes Library update

- S. Foremsky was pleased to discuss the increase in operating hours in February.
- S. Foremsky extended an invitation to the JLL anniversary celebration in January.

8. CONSENT

- “It is so wonderful that a school has reached out to replicate the tea and Bannock program.”
- “Such great news that the Library’s participation in the Snowflake Festival was successful.”
- Trustee orientation – D. McTaggart-Baird has offered to work with others on the transition

☞ P. Bailey thanked outgoing Co-Chairs Deborah McTaggart Baird and Donna Kawahara and Trustee Julie Mann-Johnson for their work for the Board and the Library in the last three years. Deborah, in particular, did a fine job as Co-Chair in advocating for the Library in the difficult budget discussions in 2022.

9. ADJOURNMENT

(24-51) D. Kawahara moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 7:56 pm.

Date of next meeting: 7:00 pm Wednesday, January 15th - 2ND Floor Training Room

These minutes are certified true and correct

Board Chair

