

St. Albert Public Library Board
Adopted Minutes February 15, 2023

Minutes of the regular meeting in Forsyth Hall

BOARD

Colleen McClure, Co-Chair

Meagan Dechaine

Jennifer Freitas

Dawn Kawahara

Julie Mann-Johnson

REGRETS

Deborah McTaggart-Baird, Co-Chair

STAFF

Peter Bailey, CEO

Cory Stier, IT and Materials Manager (recorder)

1. CALL TO ORDER

The meeting was called to order by C. McClure 7:00 PM

2. LAND ACKNOWLEDGMENT

3. ADOPTION OF AGENDA

(23-09) D. Kawahara moved adoption of the agenda

CARRIED UNANIMOUSLY

4. ADOPTION OF MINUTES

(23-10) J. Freitas adoption of the minutes of January 18, 2023

CARRIED UNANIMOUSLY

5. NEW BUSINESS

- 5.1. D. Hlokoff resigned due to personal reasons. Term ends December, 2023. P. Bailey proposed approaching the City Council to ask about having a council representative come back to the board. C. McClure asked P. Bailey to confirm with City administration if there are any candidates on a waiting list first, then reiterate that the board would still very much like to have a Council representative on the board.

- 5.2. PLSB Annual Survey Report
(23-11) C. McClure moved to approve 2022 Statistics and 2023 annual report
CARRIED UNANIMOUSLY

6. COMMITTEES

- 6.1. Internal Committee
6.1.1. Carver Policy Review: Policy Type II:
1. Staff Relations
2. Financial Planning
6. Asset Protection
7. Compensation and Benefits

(23-12) J. Mann-Johnson moved to accept 1, 2 and 7 as submitted, and 6 as amended
CARRIED UNANIMOUSLY

- 6.2. External Committee
6.2.1 Friends Report
- This month's meeting cancelled; 50/50 raffle and Purdy's fundraiser running now
6.2.2 External Committee Report
- C. McClure – SAPL hosted PLSB Board Basics workshop January 28
- C. McClure and P. Bailey attended PLSB Provincial Library Network Partners meeting in Edmonton on January 25. Accessibility session was very informative. Municipal Affairs Minister Rebecca Schulz attended and made a brief address. Minister made no commitment on an increase to Provincial grant but expressed her sympathy with funding challenges.
- P. Bailey and C. McClure attended Chamber lunch with Michael Cooper as keynote
- Will be attending March Chamber lunch with Rachel Notley as keynote

BUSINESS ARISING

- 6.3. Board Planning 2023
- Community Needs survey launched today February 15.
- March 18 will be first community planning conference. M. Dechaine will be representing the board.
- Trying to get a group of 20 from different sectors to be part of that meeting. Community committee meets and talks about general needs in regard to the 19 service responses in the Nelson documents. Board retreat on March 25 will address the service responses noted in the community consultation.
- 7.2. Community Amenities Site
- P. Bailey shared the timeline and history of the community amenities planning
- P. Bailey talked to the Manager of Recreation recently and conveyed concern that the library wasn't included in the new community amenities discussion. She said that there is not a cohesive vision on council regarding library future;

recommended that the library becomes involved to advocate within the existing amenities survey and consultations.

- Peter asked the board for their input on whether they should be involved in the process. JLL lease runs until 2030. The amenities plan is a 10-year process. P. Bailey recommended that the board be involved in some way. Board inquired about the library being part of other facilities such as schools. Board suggested that this could be an opportunity to include this in the strategic plan.
- Board inquired if the new board member to be appointed would be available for board retreat.

7. CONSENT

- Board commented about how much interest was generated about the apple tree.
- P. Bailey received draft audited financial statements from Finance today and will be looking at them tomorrow. Audit runs from Feb 21 – 24.
- C. McClure commented that the numbers of usage were looking encouraging.
- Annual Other Revenue Report - this year we de-emphasized the monetary value of volunteers, so it was moved further down on the report.

9. ADJOURNMENT

(23-13) M. Dechaine moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 8:15 pm

Date of next meeting: 7:00 pm Wednesday, March 15, 2023 – 2ND Floor Training Room

These minutes are certified true and correct

Board Chair