



## **St. Albert Public Library Board: Minutes June 21, 2023**

Adopted minutes of the regular meeting in the Library Training Room

### **BOARD**

Colleen McClure, Co-Chair

Deborah McTaggart-Baird, Co-Chair

Meagan Dechaine

Dawn Kawahara

Emma Frontana

### **REGRETS**

Julie Mann-Johnson

Jennifer Freitas

### **STAFF**

Peter Bailey, CEO

Kathleen Troppmann, Customer Services Manager

Stephanie Foremsky, Public Services Manager

Cory Stier, IT and Materials Manager

Rhonda Kozuska, HR and Financial Services Manager (recorder)

### **1. CALL TO ORDER**

The meeting was called to order Deborah McTaggart-Baird 7:00 pm

### **2. LAND ACKNOWLEDGMENT**

### **3. ADOPTION OF AGENDA**

(23-33) M. Dechaine moved adoption of the agenda

CARRIED UNANIMOUSLY

#### 4. ADOPTION OF MINUTES

(23-34) E. Frontana moved adoption of the amended minutes of May 17, 2023

CARRIED UNANIMOUSLY

#### 5. NEW BUSINESS

##### 5.1. 2024 Library Budget

- Over the summer C. Stier and P. Bailey will examine proceeding with the closing of the LMC and other efficiency measures recommended by the Law review.
- Board: Is the reserve growing every year? Answer – yes, prior to the pandemic, however in recent years we have had to draw from it.

(23-35) C. McClure moved to approve the draft 2024 Library Operating and Capital budgets, in addition to the budget amount required for annual amortization

Seconded by D. Kawahara

CARRIED UNANIMOUSLY

#### 6. COMMITTEES

##### 6.1 Internal Committee

##### 6.1.1 Policy Review: Type II.3 – Financial condition

(23-36) E. Frontana moved to adopt the policy as submitted

CARRIED UNANIMOUSLY

##### 6.2. External Committee

##### 6.2.1 Friends of the Library report: No report

##### 6.2.2. External Committee Report: No report

#### 7. BUSINESS ARISING

##### 7.1. 2023 – 2028 Strategic Plan

- P. Bailey expanded on the objectives created under the goals
- Explained how the actions will be developed with staff over the next months
- Discussion around the considerations for and against going fine-free
- Discussed the goals that the board has a high priority for

(23-37) D. Kawahara moved to approve the 2023 – 2028 Strategic Plan

M. Dechaine seconded

CARRIED UNANIMOUSLY

**8. CONSENT**

- K. Troppmann's report on the CCRF project

**9. ADJOURNMENT**

**(23-38) E. Frontana moved to adjourn**

CARRIED UNANIMOUSLY

Meeting adjourned at 8:40 pm

**Date of next meeting: 7:00 pm Wednesday, September 20th – 2<sup>ND</sup> Floor Training Room**

These minutes are certified true and correct

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Board Chair