

**St. Albert Public Library Board**  
**Adopted Minutes November 20<sup>th</sup>, 2019**

Minutes of the Regular Meeting in the Training Room, St. Albert Public Library

**BOARD**

Janice Marschner, Chair  
Colleen McClure, Vice-Chair  
Ian Stephens, Trustee  
Paula Culling, Trustee  
Holly Ayotte, Trustee  
Councillor Jacquie Hansen, Trustee

**REGRETS**

Missy Steeves, Trustee

**STAFF**

Peter Bailey, CEO  
Alison Watson, Public Services Manager  
Leslie Greentree, Marketing and Communications Specialist  
Rhonda Kozuska, Administrative Services Coordinator (recorder)

**1. CALL TO ORDER**

The meeting was called to order by J. Marschner at 6:55 PM

**2. TERRITORIAL ACKNOWLEDGMENT**

*We respectfully acknowledge that we are on Treaty 6 territory, traditional lands of First Nations and Métis people. As Treaty People, Indigenous and non-indigenous, we share the responsibility for stewardship of this beautiful land.*

**3. ADOPTION OF AGENDA**

(19-42) C. McClure moved adoption of the agenda  
CARRIED UNANIMOUSLY

**4. ADOPTION OF MINUTES**

(19-43) C. McClure moved adoption of the amended minutes of October 16, 2019  
CARRIED UNANIMOUSLY

**5. BUSINESS ARISING FROM THE MINUTES**

- 5.1. Facility
- P. Bailey reviewed the update included in the board package
  - Signage contract now signed
  - Hired 4 new staff for JLL; 2 Public Services and 2 Customer Services

5.2. Budget

- Thanks to Councillors MacKay and Hansen for assistance with the budget presentation

**6. COMMITTEES**

6.1. Internal Committee

6.1.1. Carver Policy review: Policy Type II. Library Director Constraint

5. Executive Succession

**(19-44) P. Culling moved to adopt the Carver Policy as presented**

CARRIED UNANIMOUSLY

6.2. External Committee

6.2.1. Advocacy; Standing item: Trustee advocacy action

6.2.2. City Report

- In the middle of budget deliberations at the moment
- Discussing postponed motions tomorrow

6.2.3. Friends of the Library Report

- M. Steeves away
- Winter 2020 Reel Mondays tickets on sale November 25 – excellent Christmas gifts

**7. NEW BUSINESS**

7.1. CFLA Statements on Intellectual Freedom and Diversity and Inclusion

**(19-45) H. Ayotte moved to endorse the CFLA statements on Intellectual Freedom and Diversity Inclusion**

CARRIED UNANIMOUSLY

**8. CONSENT/INFORMATION ITEMS**

- What is included in “other revenue”
- Will have a better idea of the surplus at the December meeting
- ALTA – C. McClure’s report included

**9. ADJOURNMENT**

**(19-46) H. Ayotte moved to adjourn**

CARRIED UNANIMOUSLY

Meeting adjourned at 7:50 pm.

**Date of next meeting: 7:00 pm Wednesday, December 18, 2<sup>nd</sup> floor training room**

These minutes are certified true and correct

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Board Chair