



## **St. Albert Public Library Board: Minutes December 17, 2025**

Minutes of the regular meeting – Virtual Meeting

### **BOARD**

Meagan Dechaine  
Jennifer Freitas  
Angela Benowski  
Darrell Manning  
Jamie Tereposky  
Sherry Love  
Jason Perry

### **STAFF**

Lisa Old, Acting CEO  
Mary Ellen Green, Communications and Marketing Specialist  
Rhonda Kozuska, HR and Finance Manager (recorder)

#### **1. CALL TO ORDER**

The meeting was called to by J. Freitas at 7:02 pm

#### **2. LAND ACKNOWLEDGMENT (S. Love)**

#### **3. ADOPTION OF AGENDA**

Add: Use of Space policy/Recall petition room booking (5.3)

Add: J. Freitas – holiday message from the board (8.)

(25-54) D. Manning moved amended adoption of the agenda

CARRIED UNANIMOUSLY

#### **4. ADOPTION OF MINUTES**

(25-55) J. Perry moved adoption of the amended minutes of November 17, 2025

CARRIED UNANIMOUSLY

## 5. NEW BUSINESS

### 5.1 Library Surplus - L. Old discussed

Board will receive detailed forecast document from R. Kozuska

(25-56) M. Dechaine moved that the Board moves that the 2025 operating surplus be moved to the IT Refurbishment reserve

SECONDED BY J. Perry

CARRIED UNANIMOUSLY

### 5.2 Proposed to move cashless

(25-57) D. Manning moves that the board adopt only cashless payment types at Jensen Lakes Library for a 6-month pilot to assess impact on the community. Implementation date to be determined.

SECONDED by A. Benowski

CARRIED UNANIMOUSLY

### 5.3 Space Use policy/Room Booking policy

- L. Old gave background on the recall election petition
- Board welcomes the new policy development to help make these decisions
- Board discussion around the pros and cons of permitting petitions at the library
- Space Use policy will be a general policy, therefore the Room Booking policy needs to be developed concurrently

## 6. COMMITTEES

### 6.1 Internal Committee

- No policy review this month

### 6.2. External Committee

- Friends have filled executive positions
- Friends Film Fridays starts Jan 30<sup>th</sup> and maybe one in April
- They will be making some donations to the library for year, as well as make a lump sum payment for the SCOSA donations for our Rooney and Punyi program
- Getting some input from the Canadian association of Friends (ask Jason)
- M. Dechaine and J. Tereposky attended the City's Board Appreciation event - spoke with Korotash and Patrick. It's always under-attended, but enjoyed it very much.

- Attended SAPL Long service awards with Jamie, Jason and Darrell; enjoyed themselves

## 7. BUSINESS ARISING

### 7.2. 2026 Budget Update

- L. Old – 2026 Budget approved
- Motion by Biermanski to cut budget by \$30k, wasn't passed
- Motion by Neil Korotash to fund our Business Case, but only for a .5
- Q: will we fund the other .5 with surplus? A: need to discuss how we will move forward with the LT

## 8. CONSENT

Q: How do we acknowledge our volunteers? A: J. Cheung issues cards and gift cards

Q: J. Freitas asked if it would be appropriate for the board to put together greetings for staff. She will draft and send to MEG for any edits

- J. Freitas has been appointed to the board for another 3-year term
- Key Messages to St. Albert Public Library Board and Staff – Board appreciates the document. Many thanks to M.E. Green for drafting it.

## 9. ADJOURNMENT

(25-58) J. Tereposky moved to adjourn

CARRIED UNANIMOUSLY

Meeting adjourned at 8:13 PM

**Date of next meeting: 7:00 pm Wednesday, January 21, 2026 - 2<sup>ND</sup> Floor Training Room**

These minutes are certified true and correct

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Board Chair