

## **Library Code of Conduct**

### **Service Philosophy**

The Library is a public space shared by people of diverse ages and backgrounds. The Library balances the rights of individuals to access resources and services with the rights of staff and patrons to a safe, welcoming environment free from harassment or hostility. In keeping with the Library's vision as a "vibrant, welcoming centre of community life, leisure and learning for all" we ask your co-operation in maintaining an environment enjoyable for everyone.

### **Rules of Conduct**

The Library specifically prohibits:

1. Any action or event that constitutes a violation of federal, provincial or local law.
2. The failure to comply with direction given by staff acting in the performance of their duties or interference with the performance of such duties or other Library operations.
3. Any conduct that intimidates others or incites unlawful or otherwise prohibited conduct.
4. Leaving children requiring supervision unattended on Library premises.
5. Any action which constitutes an attempt to inflict or does inflict injury to other persons or damage to property, or which poses a risk of injury or damage, including running, fighting, wrestling, or climbing.
6. Any action that interferes with or obstructs the reasonable use and enjoyment by others of the Library, including but not limited to:
  - Unreasonable noise, including disruptive use of cell phones or other devices.
  - Using more than one seat or study space.
  - Sleeping.
  - Failure to maintain a level of personal hygiene that is non-offensive in public.
7. Use of alcohol or illegal drugs, or any visible intoxication from alcohol or drugs.
8. Public indecency. Patrons must wear appropriate attire.
9. Taking Library materials into washrooms.
10. Posting notices, flyers or petitions, soliciting or engaging in any commercial activity on library property without prior written approval.
11. Photographing or filming on library property without prior written approval.
12. Using unauthorized entrances and exits.
13. Smoking within any area of the Library or St. Albert Place.
14. Refusing to open all bags, books and papers for inspection when requested by staff.
15. Failing to promptly leave library premises at closing times.
16. Animals, except in authorized programs, assisting a person with a disability or under full control of the owner (at staff discretion).

It is an offence pursuant to *The Criminal Code* to steal, vandalize, mutilate, or destroy library property and such an offence may be punishable by criminal conviction, fine, or both.

### **Consequences of Violating the Code of Conduct**

Library staff are authorized to enforce the Code of Conduct. If a patron contravenes any provision of this bylaw, the Library Director or their designee may:

- (a) Suspend, revoke or deny patron borrowing privileges
- (b) Prohibit the patron from entering the library for a specified period of time
- (c) Call the police for assistance, who may commence criminal proceedings.

Patrons whose borrowing privileges have been suspended or patrons who have been prohibited from entering the Library may appeal the decision by filing a written statement of appeal with the Library Director.